

Call to Order

President Robin Smiley called the meeting to order at 1:07 p.m. at the Hillman Branch of the Montmorency County Public Library.

Board Members Present (in alphabetical order): Mary Burek, Ellen Klein, Robin Smiley, Diane Tokarski and Pat West

Board Member Absent (in alphabetical order): None

County Commissioner: None

Staff Members Present: Lori Haas - Director

**Approval of Agenda**

**Mary Burek made the motion to approve the agenda as written, Diane Tokarski seconded. All in favor, motion carried.**

**Approval of Bills**

**Diane Tokarski made the motion to accept the bills as presented, Mary Burek seconded. All in favor, motion carried.**

**Minutes of Meeting**

**There is one correction to be made. Add 'see attachment' at the end of paragraph 3 under New Business. Ellen Klein made the motion to accept revised December 14, 2020 minutes, Robin Smiley seconded. All in favor, motion carried. Pat West abstained from the vote due to absence of December meeting.**

**Public Comment**

None

**Old Business**

None

**New Business**

**Election of Officers**

**Pat West made the motion to open the floor to nominations, Mary Burek seconded. All in favor, motion carried. Mary made the motion to elect Robin Smiley as President, Diane seconded. Robin accepted the nomination. All in favor, motion carried. Mary Burek made the motion to elect Ellen Klein as Vice President, Diane Tokarski seconded. Ellen accepted the nomination. All in favor, motion carried. Ellen Klein made the motion to elect Pat West as Secretary, Robin Smiley seconded. Pat accepted the nomination. All in favor, motion carried. Robin made the motion to elect Mary Burek as Treasurer, Diane Tokarski seconded. Mary accepted the nomination. All in favor, motion carried. Mary Burek made the motion to close the nominations. Diane seconded. All in favor, motion carried. Robin Smiley made the motion to elect the slate of officers as presented. Pat West seconded. All in favor, motion carried.**

## The Librarians Reports:

Sheila from Atlanta reports:

Good afternoon.

Despite being a short month due to holiday closures, December has been fairly busy in Atlanta. Our circulation continues to remain steady at 558 items checked out during the month. We decided to track out main services to give you a better idea as to how we are serving our patrons. I'm hoping that this snapshot will give you a bit of an idea. In December he had:

- 160 curbside pick-ups
- 122 patrons signed in to choose their own materials
- 29 laptops were check out
- 219 phone calls were handled
- 76 patrons needed copies, faxes, etc.
- 2 notarizations
- 46 other items cataloged and added to our collections.

We offered 3 education/craft projects during the month. For the students, we had 31 educational kits for "Spies, Espionage & Codes". For families, we had 2 craft activities: we had 87 'Paint a Christmas Bulb Kits with cocoa and candy canes' and 87 'Choose a Christmas Craft and book'. We ran out of all projects.

Currently we are offering a family craft project for painting chunky wood shapes. I fully expect all 60 of those will be gone by the time you have this meeting. Also, thanks to Wendy's great idea, we are featuring a drawing for 4 North Pole Ninja Gift Packs. The kids can check out any winter themed book during the month of January and inside is a coloring page. If they color the page, they can return it for a chance to win a North Pole Ninja. On a more somber note, we have had a quite a few patrons who have been sick with Covid-19. (2 of them were seriously ill.) Numerous patrons have thanked us for taking this seriously. Several have made small donations (\$2 - \$10 each) to help pay for masks and gloves. I have not had a single compliant about taking turns coming in, signing in, taking temperatures, or wearing masks and gloves! I'm grateful for our supportive patrons and community. All in all, things are going well. Thank you for all you do!

Sheila.

Wendy from Lewiston reports:

Happy New Year!

We are staying steady here. We are still doing a ton of faxing and copying for people. Laptops and going great and people are very grateful that we have that option for them. I have a couple of people a day check these out. I think with tax time approaching this is going to work out great. Our activities for adults/kids are going great, this week chunky wood projects in almost gone. We also have a book/color page contest going this month. Check out a winter themed book with a color page tucked inside, read the book, color the page and bring it back to the library for a chance to win a North Pole Ninja. Every branch has 3 winners. I will be displaying all color for everyone to enjoy. I have our winter themed table up with some great reads. Thanks to Nicole for all she did this month. Other than that we are doing great and keep plugging along to make sure our patrons are being taken care of. Have a great day.

Tina from Hillman reports:

Good afternoon. Hope everyone is well. We are continuing to see our consistent number of patrons. Our total check out for this branch for December was 592 items. We have seen an increase in the use of the laptop computers over the past 2 weeks. The weekly craft/activity is a continued success. All of our supplies are handed out for each project. The Hillman Happenings in the Tribune continue to include the project in their weekly printing. Our hot water, which had the water heater flushed on 12/7, is now black again. Please turn on the faucet to hot and let it run....you will see! I have called the village twice since reporting to them about the outcome on the 7th. I am not sure what to do next?

Stay well & test negative.

Have a great day!

### **Directors Report**

Lori is aware of the hot water problem at the Hillman branch and will look into it. She states that our visit stats are close to normal and she is pleased. Because of the Covid-19, we will not have the income tax assistance as in the past. There isn't any way it can be done safely. She has been cleaning closets and has found a lot of supplies that could be repurposed for future projects.

### **Next Meeting Scheduled**

The next meeting is scheduled for February 8, 2021 at the Hillman Branch at 1:00 p.m.

### **Adjournment.**

**Mary Burek made a motion to adjourn at 1:35. Robin Smiley seconded. All in favor, motion carried.**

Respectfully submitted,

Pat West